

INFORMATION ON THE PROJECT

Name
Demo project - Belleville Residential building

Address
99, Boulevard de Belleville
75020 Paris

Type of construction
Residential building



PARTICIPANTS

P Present
 L Late
 A Absent
 E Excused






PROJECT CONTACTS

Role	Contact	Address	Email & Phone	Present	Convened
Building owner	Belleville Sté	99 Bd de belleville 75020 Paris France			
Architect	Jean-Marc Lalo Atelier d'Architecture Lalo		demo@archipad.com bureau: 01 40 40 77 20	P	
Economist	Carlos Rios ECRH		demo@archipad.com bureau: 01 42 87 10 44	A	
Structural Technical Engineering	Amandine Vaher BET RTV Ingenierie		demo@archipad.com +33 6 26 95 64 45		
Structural Technical Engineering	Francois Vauvray Equerre		demo@archipad.com bureau: 01 30 88 34 26	P	
Fluide Technical Engineering	Jérémy Requier Innovation Fluides		demo@archipad.com bureau: 01 42 83 88 45	P	
Technical controller	M. Saluden Socotec		bureau: 01 30 12 87 00		
Health&Safety coordinator	Gilles Cardon Socotec		bureau: 01 30 12 87 00		
Buyer	Monsieur Dupont		email		









CONTRACTORS

Role	Contact	Address	Email & Phone	Present	Convened
1 - Demolition	M. Gotfryd Pinault-Gapaix	3 rue du Marais 93100 Montreuil France	demo@archipad.com 01 48 58 97 15 06 20 37 51 05		
2 - Main structure	Olivier Rélut AEM Construction	2bis, rue Marcel Jeantet 78370 Plaisir France	demo@archipad.com 01 30 55 24 64		

CONTRACTORS

Role	Contact	Address	Email & Phone	Present	Convened
3A - Roofing	M. Argant Crouillebois	12 rue des Entrepreneurs 91560 Crosne	demo@archipad.com 06 80 85 98 76		
3B - Sealing	Alphonse Baydar BM BAT	36 quai de Seine 93400 Saint-Ouen	demo@archipad.com 01 30 18 01 19		
4 - Cleaning	Arnaud Leblanc SMS BAT	149, rue mont Cines 75018 - PARIS	demo@archipad.com 06 75 20 54 86		
5 - Exterior carpentry	Cedric Toutain DIRECT ISO	4bis villa des roses 94170 LE PERREUX	demo@archipad.com 01 43 00 93 98		
6 - Electricity	Kemal Turk EGS	51 avenue Aristide Briand 93190 Livry Gargan	demo@archipad.com 01 43 01 28 06		
7 - Plumbing & HVAC	Jean-Jacques Lega Set	14, rue Louis Armand 95130 Le Plessis Bouchard	demo@archipad.com 01 34 15 55 88		
8 - Dry walls & insulation	Stéphane Di Constanzo D3A	ZAE des Pointes 11 rue des Grands Prés 60230 CHAMBLY	demo@archipad.com 01 39 37 26 95		
9 - Interior carpentry	Olivier Larrat Laruelle	41 rue de l'Aviation 94310 Orly	demo@archipad.com 01 46 11 90 01		
10 - Flooring	Pascal Giroladini Sol Majeur	Villejuif	demo@archipad.com 01 45 45 95 45		
11 - Painting	Jean-François Le May Peintechnic	Zac de la Mare du Milieu 3 rue Ampère 91360 Guibeville	demo@archipad.com 01 60 82 33 00		
12 - Locksmith	Julio De Santos Sas Serrureries	94 La Varenne ste Hilaire	demo@archipad.com 06 24 60 79 39		

ATTENDEES SIGNATURES

Architect	Jean-Marc Lalo ATE - Atelier d'Architecture Lalo	demo@archipad.com	bureau: 01 40 40 77 20	
Structural Technical Engineering	Francois Vauvray EQU - Equerre	demo@archipad.com	bureau: 01 30 88 34 26	
Fluide Technical Engineering	Jérémy Requier INN - Innovation Fluides	demo@archipad.com	bureau: 01 42 83 88 45	
3B - Sealing	Alphonse Baydar BM - BM BAT	demo@archipad.com	01 30 18 01 19	
6 - Electricity	Kemal Turk EGS - EGS	demo@archipad.com	01 43 01 28 06	
9 - Interior carpentry	Olivier Larrat LAR - Laruelle	demo@archipad.com	01 46 11 90 01	
10 - Flooring	Pascal Giroidini SOL - Sol Majeur	demo@archipad.com	01 45 45 95 45	
11 - Painting	Jean-François Le May PEI - Peintechnic	demo@archipad.com	01 60 82 33 00	

OBSERVATIONS

DRAWING AAL-PER-PRO-PLN-01-IND-A

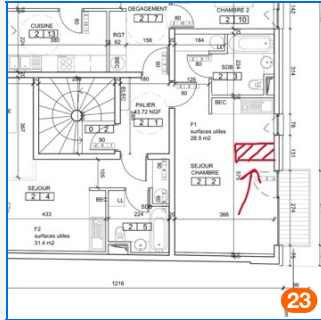
#	Location	WP	Description	To do by	Closed
1	Escalier	AEM	Fix step nosing	23/05/2017	
2	Landing	LAR	Adjust door opening	23/05/2017	
3	Landing	EGS	Raccorder luminaire sur minuterie	23/05/2017	
4	Entryway	LAR	Adjust sliding doors	23/05/2017	
5	Kitchen	SET	Add joint around sink	23/05/2017	
6	Kitchen	SET	Scratch marks on sink	23/05/2017	
7	Loggia	BM	Level tiles on blocks (unstable)	23/05/2017	
8	Bedroom	EGS	AC socket missing	23/05/2017	
9	Bathroom	LAR	Add sheath trapdoor	23/05/2017	
10	Bathroom	SET	Reprendre finition canalisations	23/05/2017	
11	Bathroom	LAR	Place doorhang	23/05/2017	
12	Entryway	LAR	Place doorhang	23/05/2017	
13	Entryway	EGS	Install intercom	23/05/2017	
14	Entryway	LAR	Adjust sliding doors	23/05/2017	
15	Bedroom 2	EGS	AC socket missing	23/05/2017	
16	Bathroom	LAR	Adjust sheath trapdoor	23/05/2017	
17	Bathroom	AEM	Clean interior of sheath	23/05/2017	
18	Bathroom	AEM	Clean up at right of flooring	23/05/2017	
19	Kitchen	SET	Add joint around sink	23/05/2017	
20	Loggia	BM	Level tiles on blocks (unstable)	23/05/2017	

DRAWING AAL-PER-PRO-PLN-02-IND-A

#	Location	WP	Description	To do by	Closed
1	Escalier	AEM	Fix step nosing	23/05/2017	
2	Escalier	LAR	Place doorhang	23/05/2017	
3	Bathroom	LAR	Add sheath trapdoor	23/05/2017	
4	Bathroom	AEM	Clean up at right of flooring	23/05/2017	
5	Bathroom	SET	Terminate piping finish	23/05/2017	
6	Kitchen	SET	Add joint around sink	23/05/2017	
7	Loggia	BM	Level tiles on blocks (unstable)	23/05/2017	
8	Bedroom	DIR	Place opening limitations	23/05/2017	
9	Living room	DIR	Place opening limitations	23/05/2017	
10	Loggia	BM	Drain surface water not water tight	23/05/2017	
11	Bathroom	AEM	Clean up at right of flooring	23/05/2017	
12	Entryway	EGS	Install intercom	23/05/2017	
13	Kitchen	EGS	Connect beaks	23/05/2017	
14	Living room	DIR	Place opening limitations	23/05/2017	
15	Kitchen	SET	Add joint around sink	23/05/2017	
16	Bathroom	LAR	Add sheath trapdoor	23/05/2017	
17	Bathroom	LAR	Place doorhang	23/05/2017	

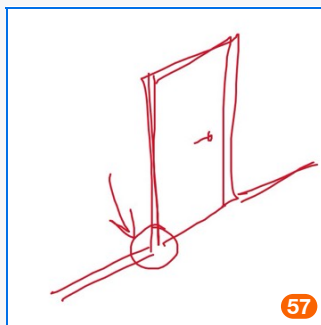
DRAWING AAL-PER-PRO-PLN-02-IND-A

#	Location	WP	Description	To do by	Closed
18	Bedroom 2	LAR	Place doorhang	23/05/2017	
19	Bedroom 1	LAR	Place doorhang	23/05/2017	
20	Living room	SOL	Tear in carpet	23/05/2017	
21	Living room	SOL	Tear in carpet	23/05/2017	
22	Living room	SOL	Redo joints	23/05/2017	
23	Kitchen	LAR	Add bar	21/05/2017	



DRAWING AAL-PER-PRO-PLN-03-IND-A

#	Location	WP	Description	To do by	Closed
46	F4/wc	AEM	Clean up at right of flooring	04/05/2017	
52	Living room/Main area	D3A	Redo finishing strips	16/05/2017	
53	Living room/Main area	D3A	Redo finishing strips	23/05/2017	
54	Living room/Main area	D3A	Redo ridge	23/05/2017	
55	Living room/Main area	D3A	Seal AC socket	23/05/2017	
56	Bedroom 1	D3A	Redo finishing strips	23/05/2017	
57	Bathroom	D3A	Clean up finish against wall	23/05/2017	

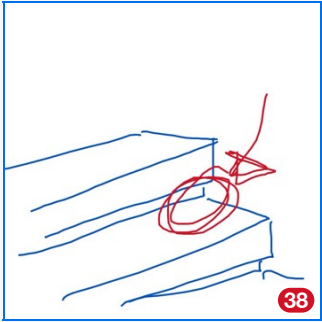


58	F4/Bedroom 1	D3A	Redo finishing strips	23/05/2017	
59	Kitchen	D3A	Clean up finish against wall	23/05/2017	
61	F4/Living room/Main area	D3A	Redo finishing strips	11/05/2017	
66	Living room	LAR	Installation error below staircase	23/05/2017	
67	Living room	LAR	Adjust door opening	23/05/2017	
70	Bedroom	SMS	Replace damaged wall protection	23/05/2017	
71	Bedroom	SET	Add joint around sink	23/05/2017	

DRAWING AAL-PER-PRO-PLN-03-IND-A

#	Location	WP	Description	To do by	Closed
72	Bedroom	SET	Fix cupboard door below sink	23/05/2017	
74	Kitchen	EGS	AC socket missing	23/05/2017	
75	Kitchen	AEM	Clean up at right of flooring	23/05/2017	
76	Kitchen	BM	Replace poorly cut slab against ridge	23/05/2017	
78	Escalier	AEM	Fix step nosing	23/05/2017	
79	Balcon	AEM	Redo finish balcony railing	23/05/2017	
80	Balcon	SAS	Add extra railing to avoid 11cm gap with the facade	23/05/2017	
81	Bathroom	LAR	Add sheath trapdoor	23/05/2017	
82	Wc	LAR	Add sheath trapdoor	23/05/2017	
83	Landing	LAR	Adjust sheath trapdoor	23/05/2017	
84	Bathroom	SET	Add joint around bathtub	23/05/2017	


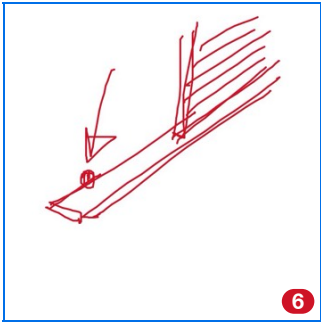

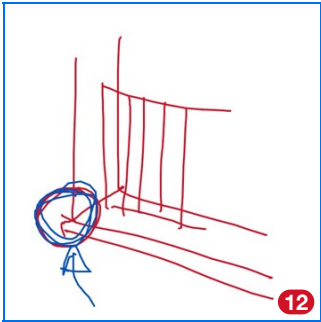


DRAWING AAL-PER-PRO-PLN-04-IND-A

#	Location	WP	Description	To do by	Closed
38	Escalier	AEM	Fix step nosing	11/05/2017	
					
39	Escalier	LAR	Redo railing varnish	11/05/2017	
40	Escalier	LAR	Fix turn step	11/05/2017	
41	Wc	LAR	Add sheath trapdoor	11/05/2017	
43	Bedroom 3	D3A	Redo finishing strips	11/05/2017	
44	Bedroom 2	D3A	Redo finishing strips	11/05/2017	
46	Loggia	SAS	Redo railing welds	11/05/2017	
47	Loggia	SAS	Redo railing welds	11/05/2017	
48	Loggia	SMS	Finish clean up of holes left by scaffolding	11/05/2017	
50	Roof garden	SET	Finish airco hookup	11/06/2017	
51	Roof garden	EGS	Finish airco hookup	11/06/2017	
52	Roof garden	SMS	Replace damaged wall protection	11/06/2017	

DRAWING FAÇADE RUE

#	Location	WP	Description	To do by	Closed
1	Loggia	SAS	Repaint protection railing	30/04/2017	
2	Facade	DIR	Reattach hood louver rail	30/04/2017	
3	Facade	SMS	Finish clean up of holes left by scaffolding	30/04/2017	
4	Facade	SMS	Finish clean up of holes left by scaffolding	30/04/2017	
5	Facade	SMS	Finish clean up of holes left by scaffolding	30/04/2017	

DRAWING FAÇADE RUE

#	Location	WP	Description	To do by	Closed
 6	Facade	DIR	Redo hood louver rail	30/04/2017	
					
7	Facade	CRO	Properly fix rain gutter to facade	30/04/2017	
8	Facade	CRO	Properly fix roof rain gutter	30/04/2017	
9	Facade	SMS	Repaint balcony soffit	30/04/2017	
10	Facade	SAS	Install garage doors on July 17	30/04/2017	
11	Facade	SAS	Install parking ventilation grate	30/04/2017	
 12	Facade	SMS	Redo recess daubing properly	30/04/2017	
					
 13	Facade	SMS	Reso finish around electricity boxes	30/04/2017	
					
16	Facade	SAS	Redo railing welds	19/05/2017	
17	Facade	SMS	Redo recess daubing properly	19/05/2017	

REMARKS

1 - GENERAL

Created	Description	To do by	Status
Administrative obligations			
02/05/2017	All contractors present at the site meeting should bring to the minutes of the previous meeting.		
02/05/2017	Any contractors absent from the site meeting lose their right to intervene on decisions recorded in the minutes.		
Safety on site			
02/05/2017	All necessary precautions and safeguards will be taken to avoid damaging the work of other contractors.		

Site meeting minutes

02/05/2017	Except request for amends, these meeting minutes are considered definitely approved.		
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Waste management / neighbourhood

02/05/2017	AEM	DT requires each participant to maintain the utmost cleanliness on site, including at the edge of the construction area, and evacuate their own waste. The dumpsters are managed by AEM Construction	09/05/2017	Urgent
02/05/2017		Companies take all necessary steps in order not to inconvenience the occupants of nearby buildings, especially against noise and dust.		

2 - CONTRACTS

Created	Description	To do by	Status
Administrative			
02/05/2017	Transmit bank guarantee extension for interior work packages	21/05/2017	
▶ 04/05/2017	Missing work packages 5 and 6	21/05/2017	Rappel
02/05/2017	Hand in work situations before January 27	28/05/2017	
Contracts and Service Order			
02/05/2017	Hand in signed acceptance of contract amendements. Failing to do so might impact payments		Rappel

3 - STUDIES

Created	Description	To do by	Status
5 - Exterior carpentry			
04/05/2017	Confirm acoustic performance of ventilation	21/05/2017	
Studies			
02/05/2017	Hand over final plan list	21/05/2017	

3 - STUDIES

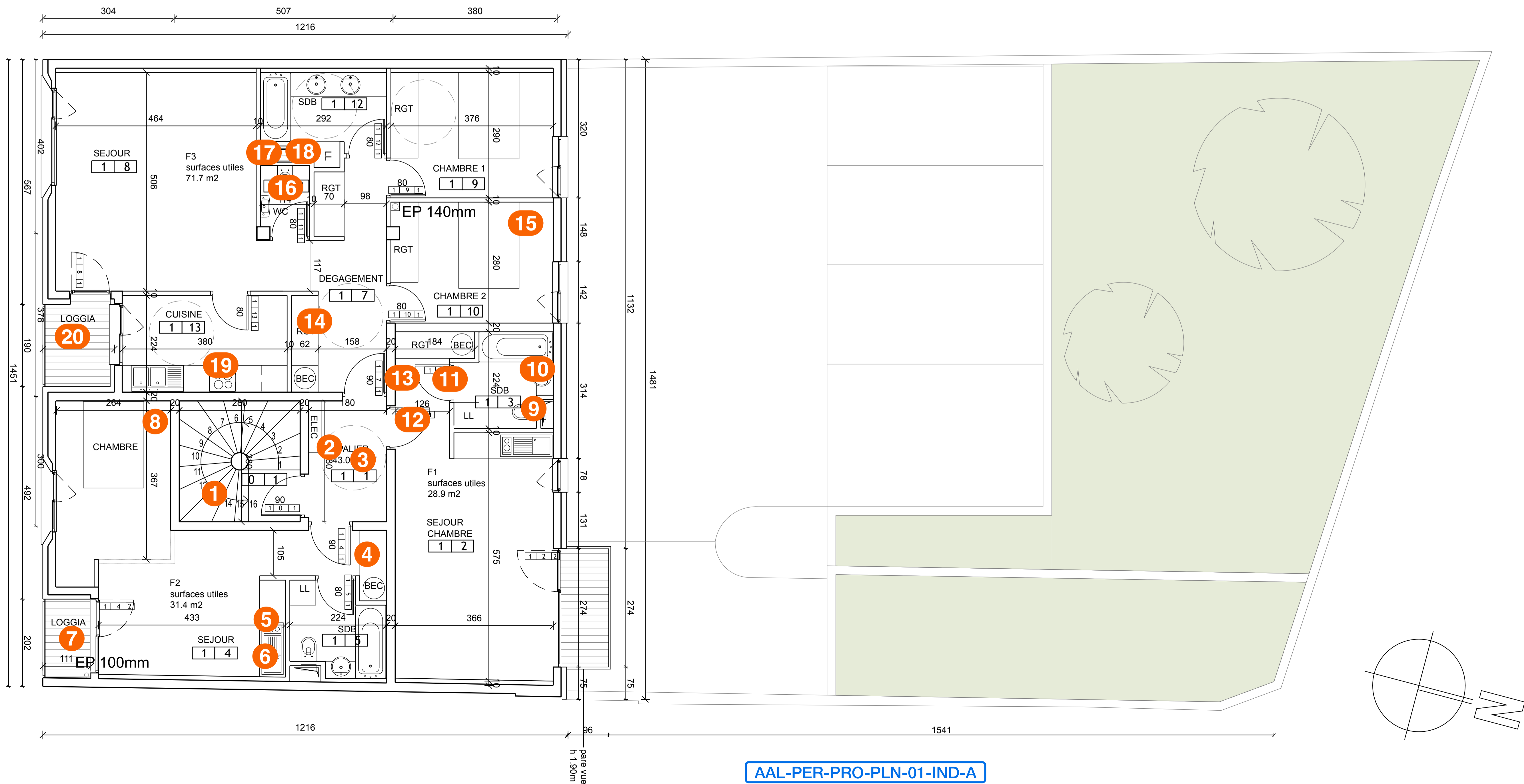
Created	Description	To do by	Status
Studies			
▶ 04/05/2017	Received : work packages 2/3/4/8/9	21/05/2017	
02/05/2017	Prepare 2 sets of as-built drawings + 1 CD for building owner	21/05/2017	
02/05/2017	Transmit contents from DOE	21/05/2017	
▶ 04/05/2017	Transmit minutes of materials received on site	21/05/2017	

4 - CONSTRUCTION WORKS

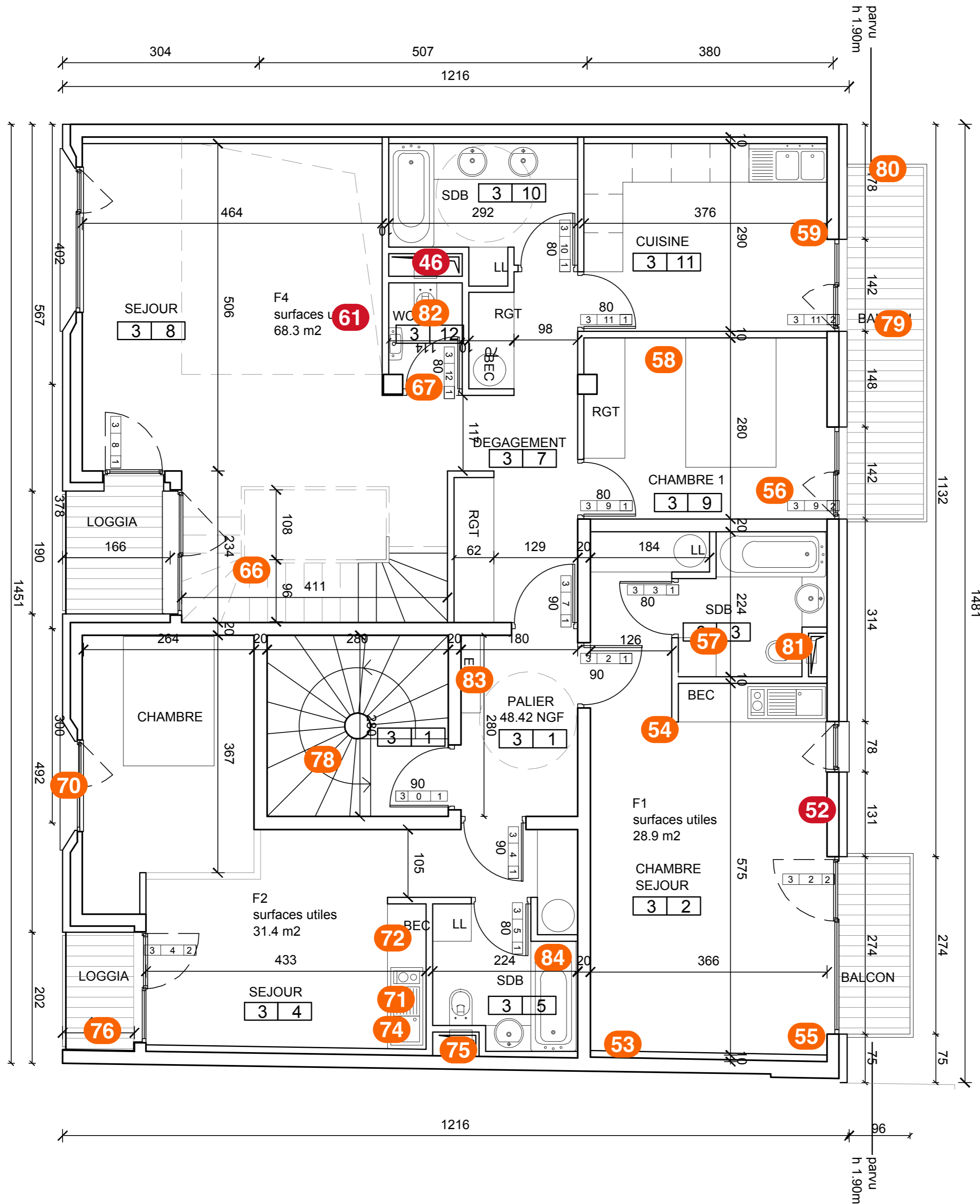
Created	Description	To do by	Status
2 - Main structure			
02/05/2017	Provide ventilation equipment for technical room on ground floor, diam. 150 mm		
02/05/2017	Complete the calculation note on reinforcing basement walls and flooring street level		
3A - Roofing			
02/05/2017	Terminate roof ventilation finish		
02/05/2017	Present perforated sheet sample for ventilation grate		
5 - Exterior carpentry			
02/05/2017	Forward operating crank model for sliding shutters		
02/05/2017	Check installed opening limiter compass.		
02/05/2017	Present proposition for finish of sliding shutters rails		
02/05/2017	Validate support of new openings in east facade		
6 - Electricity			
02/05/2017	Press PC kitchen sample		
02/05/2017	Finish signage before visiting with control office		
02/05/2017	Coordination with the mason for incorporation in the ground floor slab		Rappel
02/05/2017	Redo distribution fasteners between the basement and the ground floor		
8 - Dry walls & insulation			
02/05/2017	Redo tape finishes and coatings on 3rd floor		
02/05/2017	Modify finish around door window frames as seen on site. Propose prototype		

Delivery schedule :

- 04/05 :Delivery facades
- 11/05 :delivery 3rd and 4th floor
- 12/05 :delivery 1st and 2nd floor

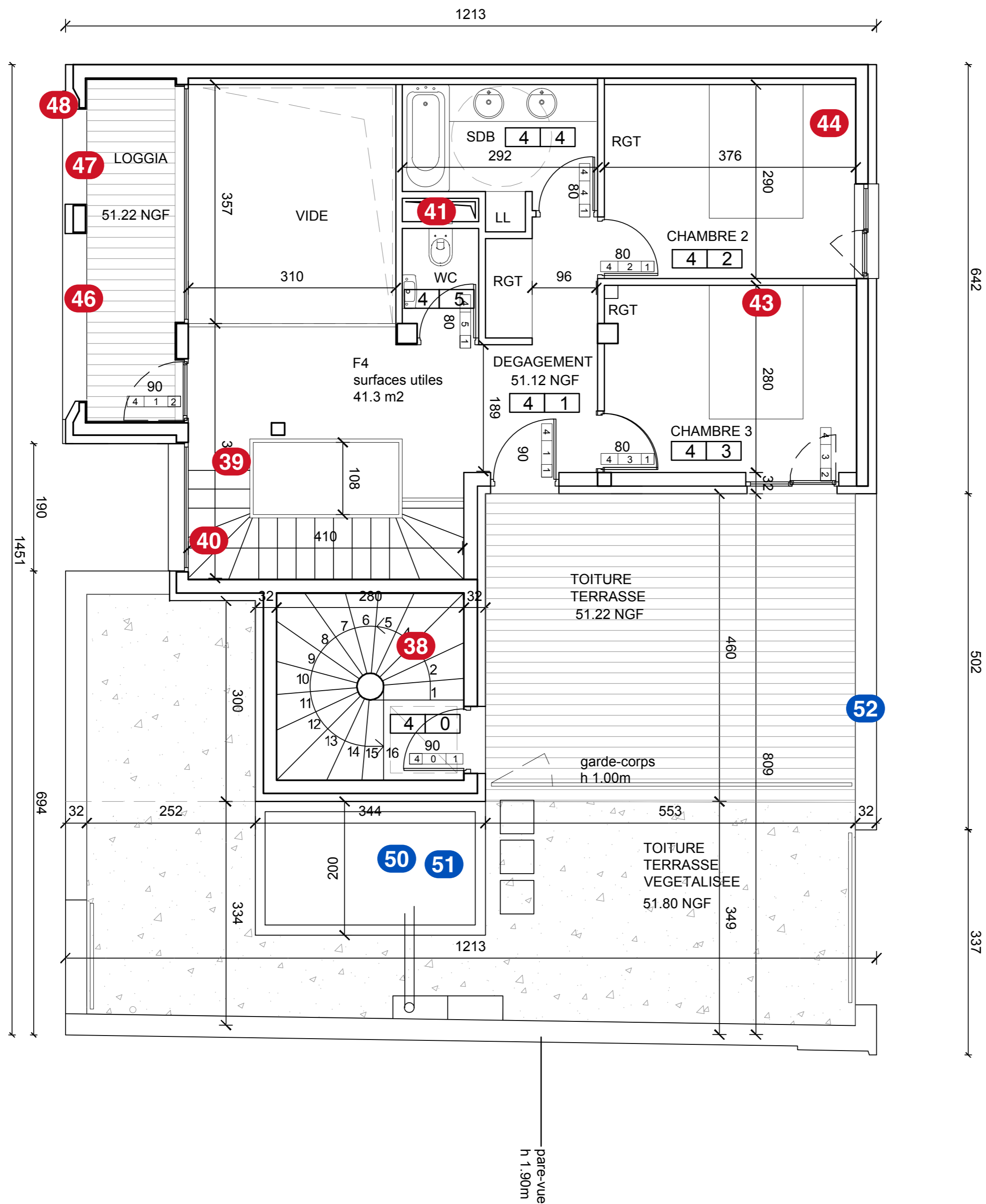


PHASE	IND	DATE	MODIF	EDITE	VERIF		
IMMEUBLE DE LOGEMENTS PARIS							
MAITRE D'OUVRAGE BELLEVILLE							
MAITRE D'OEUVRE Atelier d'Architecture Lalo 145 rue de Belleville 75019 PARIS Tél +33 1 40 40 77 20							
CONTROLEUR TECHNIQUE CONTROLEUR SPS BET STRUCTURE BET FLUIDES							
EMETTEUR Atelier d'Architecture Lalo							
MISSION PRO							
TITRE PLAN NIVEAU R+1 43.02 NGF							
Affaire : 033-PRX Date: 28-06-2012 Ech : 1/100							
PER	AAL	PRO	PLN	01	GEN	A	05
PROJET	EMETTEUR	PHASE	TYPE	IDENTIFICATEUR	LOT	INDEX	N° DE DESSIN



AAL-PER-PRO-PLN-03-IND-A

PHASE	IND	DATE	MODIF		EDITE	VERIF	
IMMEUBLE DE LOGEMENTS PARIS							
MAITRE D'OUVRAGE BELLEVILLE							
MAITRE D'OEUVRE Atelier d'Architecture Lalo 145 rue de Belleville 75019 PARIS Tél +33 1 40 40 77 20							
CONTROLEUR TECHNIQUE CONTROLEUR SPS BET STRUCTURE BET FLUIDES							
EMETTEUR Atelier d'Architecture Lalo							
							
MISSION PRO							
TITRE PLAN NIVEAU R+3 48.42 NGF							
Affaire : 033-PRX Date: 28-06-2012 Ech : 1/100							
PER	AAL	PRO	PLN	03	GEN	A	07
PROJET	EMETTEUR	PHASE	TYPE	IDENTIFICATEUR	LOT	INDICE	N° DE SERIE



AAL-PER-PRO-PLN-04-IND-A

PHASE	IND	DATE	MODIF	EDITE	VERIF
IMMEUBLE DE LOGEMENTS PARIS					
MAÎTRE D'OUVRAGE BELLEVILLE					
MAÎTRE D'OEUVRE Atelier d'Architecture Lalo 145 rue de Belleville 75019 PARIS Tél +33 1 40 40 77 20					
CONTROLEUR TECHNIQUE CONTROLEUR SPS BET STRUCTURE BET FLUIDES					
EMETTEUR Atelier d'Architecture Lalo					



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Façade rue